

**BOARD OF TRUSTEES  
MUSEUM DIVISION  
ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS, AND COMMUNITY  
SERVICES**

**November 19, 2007  
Recreation, Parks, and Community Service Office**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Lewie Aldridge, Jr. James Banagan Rose Davis  Steve Dunlap Millie Huseman George Kennett Shirley Leyland John Madel Tom Tudor	Helen Dorsey (E)        Herb Walling (E)
<b>ADVISORS PRESENT</b>	<b>ADVISORS ABSENT</b>
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

**Call to Order**

President Lewie Aldridge, Jr., called the meeting to order at 08:05 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

**Roll Call**

The Secretary called the roll and announced presence of a quorum.

**Approval of Minutes**

Minutes of the September 10, 2007 meeting and the agenda for this meeting were delivered electronically to Board Members. George Kennett moved that the September 10, 2007 minutes be approved. Shirley Leyland seconded the motion and the motion passed by voice vote.

**Old Business**

Debra Pence, Museum Director reviewed her September report and again emphasized that education events and visitor participation are on the increase at all museum sites. The staff was actively engaged in numerous events.

They are planning for the October Blessing of the Fleet and preparing two grant requests. Staff has begun the budget process for the coming year and it is expected that the special session of the legislature will have an effect on next year's budget.

**New Business**

Debra Pence discussed her October report that was sent electronically to the board members. The dedication ceremony for Blackistone Island Light House planned for October 27 will be postponed. She reported receiving a grant from the Maryland Historic Trust for exhibits and interpretative signs for the boat house. She expects the boat exhibit to be completed in late fall next year.

Phil Rollins reported that the shore erosion project at PPLHM&HP should be completed the summer of 2008.

John Madel gave a report from the Friends. He reported a successful fund raising event for the foundation. The Blackistone Island Light House Foundation has applied for IRS 501(c)3 status. The foundation is required to sustain the light house on St. Clement's Island.

The cupola will be installed next year. The foundation hopes to have the roof completed before winter.

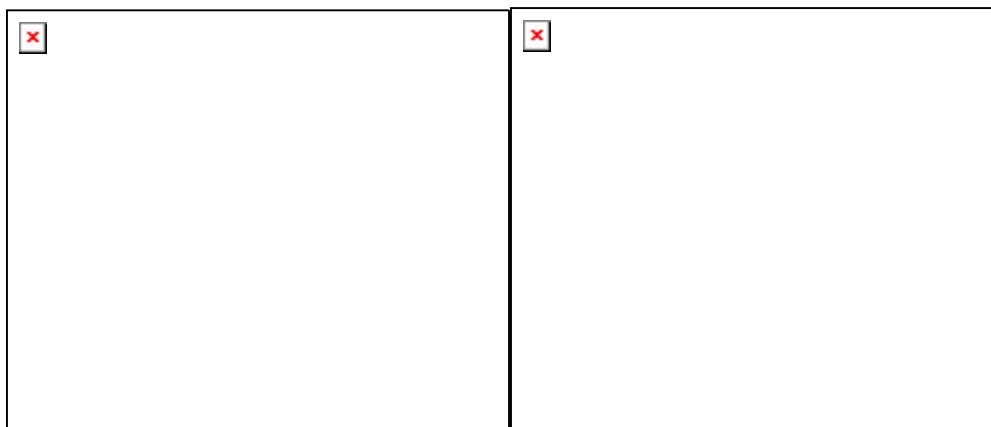
John reported that Mrs. Alice McWilliams passed away recently. She was a volunteer at the museum and an avid supporter. She was also very active in the community. The Friends offer a special recognition of her support to the community.

The Friends are conducting their annual appeal...be generous.

George Kennett reported that the US Navy Veteran's Day Ceremony at the USS Tulip Memorial off Cross Manor Road was well attended. The Board was represented by George and Steve Dunlap.

Rose Davis presented the report of the Nominating Committee. The Committee proposes Shirley Leyland for President, George Kennett for Vice President, and Steve Dunlap for Secretary for 2008. The Board will vote on the officers at the January 2008 meeting.

Lewie Aldridge, Jr., called Millie Huseman to the front and presented her with a plaque that recognized her more than 10 years of service on the Board. Millie's second term ended on December 31, 2007. Lewie also presented a certificate to Tom Tudor for his years of service as he leaves the board.



Millie gets her plaque

Tom receives his certificate

### **Adjournment**

With no further business, Rose Davis moved to adjourn, second by Jim Banagan. We adjourned at 09:52 am.

**Next Meeting Date/Location**

The January 2008 meeting will be held at Recreation and Parks on January 14.

The table below is the meeting schedule for calendar year 2008. **Red** indicates a change.

<b>2008 DATES</b>	<b>MEETING TIME</b>	<b>MEETING PLACE</b>
January 14	08:00	Recreation & Parks Conference Room
March 10	08:00	Recreation & Parks Conference Room
March 25	TBD	Maryland Day SCIM
May 12	08:00	SCIM
July 14	08:00	Recreation & Parks Conference Room
September 8	08:00	PPLH&HP
November 10	08:00	Recreation & Parks Conference Room

Respectfully submitted,

/S/

Steve Dunlap, Secretary